

## Local Youth Network Management Group Record

### Trowbridge and Wider Area

<b>Area</b>	Trowbridge				
<b>Date</b>	16/06/2015	<b>Times</b>	4pm-6pm	<b>Venue</b>	Civic Centre, Trowbridge
<b>Present</b>	<p>Sarah Holland – Community Youth officer            Harry Jones – Apprentice Youth Worker            Lance Allan – Town Clerk            Dennis Drewett – Rep from the Area Board            Amée Desimone – Youth Engagement Officer – Selwood Housing            Matthew Till – Police            Hayley bell – Leisure Manager – Town Hall            Lindsey Millen – TCAF</p>				
<b>Apologies</b>	<p>Rachel Efemey – CAM            Tracy Sullivan – Trowbridge Arts Director – Town hall            Tara Hall – Young Person            Colin Kay – TCAF            Jayne Bullock – Collaborative Schools co-ordinator            Carrie Creamer – WYAP            Alf Moreton – North Bradley Councillor</p>				
<b>Agenda Items</b>					
1	Welcomes and Apologies				
2	Agreed Group Record of last Meeting				
3	Update from CYO: <ol style="list-style-type: none"> <li>1) Opline</li> <li>2) Promotional Stand</li> <li>3) Visits – Other areas and groups (LGBT &amp; Bridging Project)</li> <li>4) Schools</li> <li>5) Detached</li> <li>6) Feedback from the ABC (Broad mead and Southwick County Park)</li> </ol>				

4	Discussions over Event in Trowbridge						
5	Local Youth Networks logo – discussion						
6	Finance for the LYN (15/16), Carried over funds (14/15) and Locally held funds from YS.						
7	Bids						
8	Training for all LYN members – discussion						
9	Equalities training – who may need it for the LYN?						
10	Appoint a member of the LYN as an Equalities Champion						
<b>Decisions</b>							
2	The minutes were agreed by the group and passed as a true account of the meeting.						
3	<p><u>CYO updated the group:</u></p> <p>1) <u>Opline</u> - Gave a brief outline of what is happening with the “Opline Group” and the support that this group of young people are providing to the CYO, Apprentice Youth Worker and TCAF to gain young people’s views on the views of young people in the local community and wider Trowbridge area. Plans are to support this group in gathering further information on the needs of young people and the improvements needed to the Trowbridge Skate Park. To support this group and the Community Youth Officer to gather information for the Needs assessment the CYO has proposed support funding to this group.  <u>Funding for CYO – LYN Needs:</u>  Support with Refreshments for the group, travel to various skate parks to gather information based on the needs in the local community. To conduct a team building activities to help build a solid group to maintain the development and with the aim to get some of these young people involved in the Local Youth Networks Management group. The Hire of Dorothy House. (Local to the young people and close to skate park).</p> <table> <tr> <td>Costs for 6 months</td> <td>- £180.00</td> </tr> <tr> <td>Refreshments</td> <td>- £ 60.00</td> </tr> <tr> <td>Team Building Activities</td> <td>- £ 250.00 (awaiting costs).</td> </tr> </table> <p>All committee members agreed to the funding to support and promote the needs of young people in the area.</p> <p>2) <u>Promotional Stand</u> – Shared with the group that on the 20<sup>th</sup> July, the CYO and the apprentice will be in the atrium in County Hall, sharing information about the Local Youth Networks. A banner is already being produced with flyers and posters to go along side this.</p> <p>3) <u>Visits</u> – Shared the planned visits to existing young person’s projects that are already happening in the Trowbridge area. To gain further information around the needs.</p> <p>4) <u>Schools</u> – Explained to the group that I have still not managed to get into the schools to obtain any views. Discussion was held between the committee and hopefully there are some possible ways forward with this.</p> <p>5) <u>Detached / Street based</u> – Have not been able to go out on street based youth work as much over the past few months. Been busy working with the skate group – Opline, which was created by meeting with young people on street based youth work. Plans to go out to Southwick Park and Broad Mead due to feedback from Cllr’s over destruction to property and to bring the groups together to bring a more positive activity from their present one, if the cause is by young people 13-19 years of age. To update at the next LYN MG Group.</p>	Costs for 6 months	- £180.00	Refreshments	- £ 60.00	Team Building Activities	- £ 250.00 (awaiting costs).
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4	<p><u>Event – Networking</u></p> <p>The CYO explained that they were to hold a promotional stand in the atrium on the 20<sup>th</sup> July, and then to hold a follow up of organisations in the atrium to gain a knowledge of what is out there and available in the area for young people. It would also make sure that other agencies know about each other and a good networking event.</p> <p>We discussed with the group that the idea of the atrium for young people would not be appropriate as young people may not come in its not young person friendly.</p> <p>One of the members of the group came up with an idea of doing a roadshow build on from the networking event, we all agreed this was a good idea and the CYO will put this into practice. The Networking event is planned for August and the “Roadshows” in the beginning of the Autumn term.</p>
5	<p><u>Logo</u></p> <p>Discussed with the group about designing a logo for the LYN. I have since been told that as the CYO's are all part of Hampshire we are not allowed a separate Logo for each LYN as we have to stand as a corporate format. The banners do have a good look to show it is a Trowbridge LYN.</p>
6	<p><u>Funding</u></p> <p>Shared with the group the amount of capital the Trowbridge LYN MG Group has to spend between now and March 2016. The amount is made up of three pots of money. The model started in October 2014, and was awarded £23,861.87 for 5 months. There was then the 2015/16 Budget for the year, which was lower at £39,908.20 for 12 months. Finally then was the Locally held funds, which was funds from previous projects in the Trowbridge Area and this is £28,881.00. Total to spend by March 2016 is £91,951.07.</p> <p>Discussion was had that as the Community Youth Officer only came into Post in February, whether any of this money can be carried over again to allow the process to be firmly in place and the word about the funding bids to be embedded in the Trowbridge Area with Youth Organisations and young people understanding that they can have a say and make a different.</p>
7	<p><u>Bids</u></p> <p>Informed the group that we still do not have any bids in for the Trowbridge Area. Young people and youth organisations need to understand more about the process and how to implement the funding. Discussion was had about how we can improve this with the groups and get the word out to young people.</p>
8	<p><u>Training / sharing information</u></p> <p>The LYN MG Group in Trowbridge is fairly new, this is our third meeting and therefore some of the members are still finding there was in regards to the bidding system and the grant funding. The CYO has suggested that all members need to attend training and that at our next LYN MG meeting we ask some young people to do a presentation on the strengths and weaknesses of the process. All group members liked this idea and asked for this to be actioned. This would include training around equalities and Diversity.</p>
9	<p><u>Equalities and Diversity Training</u></p> <p>All members felt that this could be discussed at the next meeting after the presentation from the young people.</p>
10	<p><u>Equalities Champion</u></p>

	The CYO mentioned that in the Toolkit for the Community led Model and the funding system each LYN should have a Equalities Champion. At the meeting Hayley Bell put herself forward for the role. All other members endorsed that they were happy for her to take on the role.		
<b>Recommendations to Area Board</b>			
1	That the Area Board supports the Community Youth Officer to progress a needs assessment for the local community in order to engage and empower young people.		
<b>Actions</b>			
1	To support the CYO and Opline to gather information based on the needs of young people who use the skate park. To help them apply for funding based on needs.		
2	Promotional Stand on the 20 <sup>th</sup> July – share with young people and the local community.		
3	Visits to all local youth organisations in the Trowbridge Area. All members to support the CYO in obtaining the information to create a Wider LYN and therefore be able to help inform the local community about areas of need and funding opportunities. To ensure good practice to all youth work provisions.		
4	To request whether any extension can be granted to the Trowbridge LYN MG to spend the “positive activities funds” as the post was not filled for 4 months after all others were in post.		
5	All members on the LYN MG to attend training on the grant system and the points system.		
6	To invite young people for another LYN MG to share the strengths and weaknesses for the system. Planned for the next meeting		
7	Equalities Champion – Hayley Bell confirmed – CYO to find out whether there is training that Hayley needs to attend by having this role within the LYN MG.		
<b>Date of Next meeting</b>			
<b>Notes Taken By</b>	Sarah Holland	<b>Position</b>	Community Youth Officer